

PRIVACY STATEMENT

This privacy statement was last updated on 1st of December 2024, version 1.2.

NORDIC DATA COMPLIANCE CENTRE ApS (“we”, “us”, “our”) is strongly committed to protecting your personal data. This privacy statement describes why and how we process personal data and provides information about individuals’ rights in relation to processing their personal data. It applies to personal data provided to us, both in our B2B relationships and by individuals themselves in our associate program.

Throughout transparency in our privacy statement, we wish to inform how we process personal data for the various purposes. Please find those listed below.

We use personal data provided to us for any of the purposes described in this privacy statement or as otherwise stated in privacy notices.

NORDIC DATA COMPLIANCE CENTRE ApS

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VAT DK44251434

hello@datacompliancecentre.com

is the **data controller** processing personal data as per following **processing activities and purposes for processing**:

- Requesting a quotation on our website
 - o This means that when you select modules for the mix-and-match services, you should add them to your cart, complete the contact form, and send it to us. This will allow us to provide you with an accurate quotation.
- Contractual obligations
 - o When you purchase a service that requires online onboarding meetings, status meetings, and training sessions at your company, we may need to connect with additional contacts within your organization beyond the individual who placed the order.
 - o When you purchased a service and we need to perform our services on your behalf, e.g. answering a data subject request.
- Contact
 - o Customer service by email: when you write an email to us, asking us about our services, or other types of inquiries, or when we contact you regarding our services.
 - o Booking a meeting: when you book a meeting using our contact us/book a meeting form on our website.
- Associate program
 - o When you write an email to us, asking us about our program and / or providing us with e.g. LinkedIn profile, so we can see your qualifications.
 - o When you become an associate and after the collaboration is terminated.

Use of our website is not mentioned as a processing activity, since there is no processing activity by placing cookies and tracking our users. Only the necessary cookies are used for the well-functioning of our website, that do not require consent and do not track users. A cookie policy is always available in our cookie pop-up and always accessible in our cookie settings by clicking the small icon at the bottom left corner of the website.

It is required to set out in this privacy statement **the legal grounds** on which we rely in order to process your personal data as per processing activities stated above. We rely on the following legal grounds:

- to perform our obligations under a contractual agreement with you, GDPR article 6(1)(b), either as our customer or associate.
- to our legitimate interests in delivering information and services to you, provided in a sense that do not interfere with your rights, GDPR article 6(1)(f).

The type of personal data that we process in our B2B relationships are personal data such as your name, company address, company email address, company phone number. When performing our services on behalf of your company, we process personal data of your customers such as name and email. Your customers will be informed about the processing, and we will sign the proper legal agreements.

In our associate program you might provide us with your own personal email and LinkedIn profile.

Regarding **the cross-border transfer**, we have providers of services in EU and EEA, so that we do not need to transfer personal data outside EU and EEA. Choosing providers that do not transfer personal data outside EU and EEA is our first priority, when entering an agreement and during the entire agreement period. However, if we absolutely have no other option than choosing a provider outside EU and EEA, we will choose a provider:

- located in a country which provides adequate level of protection for your personal data and/or
- under an agreement, such as standard contractual clauses approved by the European Commission.

Related to **security**, we have implemented accepted standards of technology and operational security in order to protect personal data from loss, misuse, alteration and/or destruction. Access to the personal data is provided only to authorized people, that have agreed to maintain our high level of security.

Regarding **retention**, we retain personal data for as long as necessary for the purpose for which it was collected. Personal data may be held for longer periods where extended retention periods are required by law or regulation and in order to establish, exercise or defend our legal rights.

About **your legal rights in relation to personal data**, you might have the legal right regarding to:

- Obtain confirmation as to whether we process personal data about you and receive a copy of your personal data.
- Request for your personal data to be corrected where it is inaccurate.
- Delete your personal data.
- Restrict personal data processing.
- Object to the processing of your personal data.
- Data portability.
- Rights relating to automated decision making and profiling.
- Withdraw consent, where we process personal data based on consent.
- Lodge a complaint with the data protection authority.
 - o DK: [Klager, tips o.l. \(datatilsynet.dk\)](#)
 - o NO: [Klage til Datatilsynet | Datatilsynet](#)
 - o SE: [Lämna ett klagomål enligt GDPR | IMY](#)
 - o FI: [Notification to the Data Protection Ombudsman](#)

If you have a complaint or you would like to exercise your rights as mentioned above, you can reach out to us at hello@datacompliancecentre.com.